

**Griffiss Local Development Corporation
Board of Directors Meeting Minutes
584 Phoenix Drive - Rome, NY
September 19, 2019 - 4:00 p.m.**

Members Present: Dave Russell, Elis Delia, Deb Grogan (phone), Kevin Martin, Franca Armstrong, Erin Weiman, Mike Manuel (phone), John Mazzaferro, Jim Cusack

Others Present: Steve DiMeo, Shawna Papale, Maureen Carney, Jen Waters, Jef Saunders, Peter Zawko, Ed Harris

Mr. Delia called the meeting to order at 4:04 p.m.

Upon a motion by Ms. Grogan, and seconded by Ms. Armstrong, the board unanimously approved the minutes from the August 15th board meeting.

Financials

Ms. Carney presented the interim monthly financial statements. Staff is working on requisitions to Empire State Development for the B240 Access Road grant which has \$77,000 outstanding. 99 Otis Street received its Certificate of Occupancy this past month, and CUBRC renewed their lease until 2024.

Committee Reports

No committee reports.

New Business

Staff presented an Omnibus Amendment of Covenants, Restrictions, Easements and Rights-of-Way at Griffiss to align with Sept 2018 Comprehensive Rome Zoning Amendment. Mr. DiMeo noted that GPLA unanimously approved the document prior to GLDC meeting. The amendment will be sent to all landowners at Griffiss.

On a motion by Mr. Cusack, and seconded by Mr. Mazzaferro, the Board voted unanimously the Omnibus Amendment of Covenants, Restrictions, Easements and Rights-of-Way.

On a motion by Mr. Martin, and seconded by Ms. Armstrong, the Board voted unanimously to enter into executive session to discuss the negotiation of a contract at 4:14 p.m.

On a motion by Ms. Grogan, seconded by Mr. Martin, the Board voted unanimously to exit executive session at 4:31 p.m.

There being no further business, the meeting was adjourned by consensus at 4:32 PM.

Respectfully Submitted,

Jennifer Waters
Secretary