

**Griffiss Local Development Corporation
Board of Directors Meeting Minutes
584 Phoenix Drive Rome, NY
July 21, 2016 - 4:00 p.m.**

Members Present: Elis Delia; Doug Bartell; Franca Armstrong; Dave Russell; Deb Grogan (via teleconference); Frank Vetrone; Russ Stark

Members Excused: Kevin Martin; Jim Cusack; Erin Weiman; John Mazzaferro

Others Present: Steve DiMeo; Fred Arcuri; Anthony Gerardo; Jef Saunders; Maureen Carney; Nick Bruno; Laura Cohen; Dan Guzewich

Chairman Delia called the meeting to order at 4:05 PM.

Financials:

Ms. Carney presented the financials. On the balance sheet, cash has decreased by a little over \$1 million, though she expects to be reimbursed via existing grants in the next few months.

New Business:

Mr. Arcuri reviewed the Griffiss Institute expansion. GLDC went out to bid on the first phase of the project, which will be the site work associated with the addition of a 20,000 sq. ft. of office space. This was advertised as a public bid; low bid was JBS Dirt at \$210,130.

On a motion by Mr. Russell, seconded by Mr. Vetrone, the Board unanimously approved the award of a contract to JBS Dirt in the amount of \$210,130 for the completion of site work associated with the Griffiss Institute expansion.

Old Business:

Bids will open for the Parkway project on July 28th. It is a public opening. Frank Sanzone is confident the bid will come in under \$10 million.

The demolition of Building 240 is nearly complete. The contractor will still try to meet their original timeline, which is to be totally finished with the work in August.

On a motion by Mr. Bartell, seconded by Mr. Russell, the committee voted to enter executive session at 4:16 p.m.

On a motion by Mr. Bartell, seconded by Ms. Armstrong, the Board voted to exit executive session at 4:25 p.m.

There being no further business, the meeting was adjourned by consensus 4:25 p.m.

Respectfully submitted,

Laura Cohen