

**Agenda**  
**Griffiss Local Development Corporation**  
**MV EDGE Conference Room**  
**584 Phoenix Dr.**  
**Rome, NY 13441**  
**Thursday, March 26, 2020**  
**4:00 PM**

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Griffiss Local Development Corporation Meeting scheduled for March 26, 2020 will be held electronically via conference call instead of a public meeting open for the public to attend in person. Members of the public may listen to the Corporation meeting by calling +1-408-418-9388, Access code: 799 758 216. The Minutes of the Corporation meeting will transcribed and posted on the GLDC website.

1. Call Meeting to Order
2. Approval of Minutes: February 27, 2020
3. Finance/Administration Report
  - Interim Financials
  - Covid-19 temporarily change our internal control process for check signing
4. Committee Reports
  - I. Executive Committee
  - II. Ethics Committee
  - III. Governance Committee
  - IV. Audit Committee
    1. GLDC Audit
  - V. Finance Committee
  - VI. Nominating Committee
5. New Business
  - I. Ratify and Confirm PAAA Submissions
  - II. Authorities Mission Statement Confirmation
  - III. Sale and Lease of Property
    1. Orgill Office Lease
    2. Orgill Easement
    3. Early termination for CSI, Inc. (Interpretek)
6. Old Business/Other
7. Executive Session- Sale and Lease of Property (if needed)
8. Adjourn Meeting